

# Campus Programming Council

## Multicultural Event/Program Application Criteria

The Campus Programming Council is seeking applications for **new and/or innovative multicultural events/programs**. Proposals that are submitted for events/programs that have been previously held on campus must demonstrate what is new and different about the program. The Multicultural Event/Program Proposals must meet one or more of the following objectives:

Objective 1. The program facilitates meaningful inter-group interaction and understanding through cross-cultural collaborations,

Objective 2. The program involves and utilizes the expertise of faculty members in planning and implementation,

Objective 3. The program creates opportunities for cultural groups to express and share their heritage,

Objective 4. The program develops innovative models to improve faculty and student interaction.

Interested campus groups may submit program proposals to the Campus Programming Council (CPC) for review and consideration of funding. All proposals must be submitted on a CPC Event/Program Application form and should comply with the following guidelines:

1. Incomplete applications or applications from a single entity will not be considered.
2. Applicants are required to develop partnerships with one or more groups/organizations for sponsorship of the event/program. Preference will be given to programs with multiple (3 or more) partners.
3. The budget request submitted in the proposal should be consistent with the actual program costs. Budget requests should not exceed \$1,500.00.

### **Sample Proposed Budget (to be included on application)**

Nationally Recognized Speaker/Consultant: \$2,000.00

Travel for Speaker: \$600.00

Publicity for Event: \$400.00 (Posters and ad in CW)

Reception for Speaker: \$400.00

**Total Expenses: \$3,400**

Source of Funds: AAA \$400.00

Alliance for Women of Color: \$500.00

Women's Studies Department \$1000.00

History Dept. \$500.00

**Funds raised = \$2,400.00**

**CPC Event/Program Application**

**Name of Primary Sponsoring Organization/Dept.:**

\_\_\_\_\_

**Date of Application:** \_\_\_\_\_ **Amount Requested:** \_\_\_\_\_

**Primary Contact Person:** \_\_\_\_\_

**Phone No:** \_\_\_\_\_ **E:mail** \_\_\_\_\_

**Type of Program:**

\_\_\_\_\_ Lecture/Speaker                      \_\_\_\_\_ Theater/Performing Artist

\_\_\_\_\_ Musical Performance              \_\_\_\_\_ Poetry/Spoken Word

\_\_\_\_\_ Art Exhibit                              \_\_\_\_\_ Dance

\_\_\_\_\_ Multi-media                              \_\_\_\_\_ Other (specify) \_\_\_\_\_

**List all co-sponsors/partners:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Is this a new event/program?** \_\_\_\_\_

**If this is not a new program, explain what changes have been made to the program to make it more innovative?**

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**Provide a brief description of the program: (Include location and how it will be publicized)**

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**Who is the intended audience?** \_\_\_\_\_

**Estimated Attendance** \_\_\_\_\_

**Check one or more of the following objectives that this program will meet:**

\_\_\_\_\_ Objective 1. The program facilitates meaningful inter-group interaction and understanding through cross-cultural collaborations,

\_\_\_\_\_ Objective 2. The program involves and utilizes the expertise of faculty members in planning and implementation,

\_\_\_\_\_ Objective 3. The program creates opportunities for cultural groups to express and share their heritage,

\_\_\_\_\_ Objective 4. The program develops innovative models to improve faculty and student interaction

How do you plan to evaluate the effectiveness of the program?

\_\_\_\_\_  
(If using written evaluation form, please attach an example.)

**Proposed Budget:** Attach itemized budget including projected costs for total event and source(s) of other support.

<b>Item</b>	<b>Amount</b>	<b>Source</b>
<b>Total</b>		