

# **Campus Programming Council**

## **Campus Conversation Application Criteria**

The Campus Conversations Proposals must meet one or more of the following objectives:

- the program involves and utilizes the expertise of faculty members in planning and implementation;
- the program is interdisciplinary in nature;
- the program develops innovative models to improve faculty and student interaction;
- the program utilizes a skilled facilitator to engage the participants in meaningful dialogue on an issue.

Interested faculty, staff or departments may submit applications to the Campus Programming Council (CPC) for review and consideration of funding. Applications must be submitted on a CPC Campus Conversation Application form and should comply with the following guidelines:

1. Incomplete applications will not be considered.
2. The conversation must involve a dialogue around campus, local, regional, national, and global multicultural issues that are identified as important to the campus community.
3. Applications that are interdisciplinary will be given preference.
4. While the format of the conversation may involve representatives from multiple disciplines providing brief talking points from each respective discipline, the conversation also must involve a facilitated discussion with the attendees.
3. The budget request submitted in the proposal may include space, reception, and advertising costs. No expenses can be for speakers. Budget requests should be for no more than \$300.

### **Sample Proposed Budget (to be included on application)**

Space - \$50.00

Publicity for Event: \$50.00 (Posters and ad in CW)

Reception : \$200.00

**Total Expenses: \$300**

**CPC Campus Conversation Application**

**Name of Sponsoring Faculty/Staff/ /Dept.:**

\_\_\_\_\_

**Date of Application:** \_\_\_\_\_ **Amount Requested:** \_\_\_\_\_

**Primary Contact Person:** \_\_\_\_\_

**Phone No:** \_\_\_\_\_ **E:mail** \_\_\_\_\_

**Topic of Campus Conversation:** \_\_\_\_\_

**List all disciplines represented and faculty/staff panelist(s) if appropriate:**

**Discipline:**

**Name of Panelist:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**\*Name of Facilitator:** \_\_\_\_\_

(\*Note: The Campus Programming Council maintains a list of skilled facilitator's and may be able to assist you in identifying a facilitator if needed.)

**Provide a brief description of the program: (Include location and how it will be publicized)**

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\_\_\_\_\_

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**Who is the intended audience?** \_\_\_\_\_

**Estimated Attendance** \_\_\_\_\_

**Check one or more of the following objectives that this program will meet:**

\_\_\_\_\_ Objective 1. the program involves and utilizes the expertise of faculty members in planning and implementation;

\_\_\_\_\_ Objective 2. the program is interdisciplinary in nature;

\_\_\_\_\_ Objective 3. the program develops innovative models to improve faculty and student interaction;

\_\_\_\_\_ Objective 4. the program utilizes a skilled facilitator to engage the participants in meaningful dialogue on an issue related to multiculturalism.

How do you plan to evaluate the effectiveness of the program?

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(If written evaluation form is being used, please attach an example.)

**Proposed Budget:** Attach itemized budget including projected costs for total event. (Maximum \$300.00)

<b>Item</b>	<b>Amount</b>	<b>Source</b>
<b>Total</b>		